



ABS Ltd Board Meeting Minutes

Huntingtower Hotel

Perth

PH1 3JT

01.11.2009

Amateur Boxing Scotland Limited Board Meeting

Minute of the board meeting of ABSL held at 11.00 on 1.11.09 at Huntingtower Hotel in Perth.

In Attendance

Richard Thomas (RT), Willie Burns (WB), Norman Watt (NW), Frank Delaney (FD)

Present

Alan Clark **sportscotland** (AC)

1 Apologies/Declaration of interest

No apologies were given. RT expressed a declaration of interest in relation to an item under tabled A.O.C.B. This relates to the ABSL use of RT's business premises for the last seven months and in the future. AC agreed to take minutes of the meeting.

2 Resignation of Chairman and appointment of interim Chairman.

Resignation letter from Colin Richards was read out and accepted. At the request of **sportscotland** a Chair should be appointed. Nominations sought.

ACTION - RT to write to Colin Richards and thanks him for being Chair of ABSL

3 sportscotland recommendation of Interim ABSL Chairman

Following discussion RT was proposed by WB and seconded by NW. There being no other nominations RT is interim chair of ABSL. RT accepted this in an interim capacity.

ACTION - ABSL Directors to advertise to fill the Chair role in a more permanent way

4 Welcome To Frank Delaney – Director of Performance

RT welcomed FD as the new performance director of ABSL.

5 Minutes of ABSL Board meeting held on 26.07.09 .

The minutes were read out and discussed. The minutes proposed by WB and seconded by NW. ABSL Board meetings will be held six times a year.

6 Business Plan

Chief Executive Report.

Report recommended that further district road shows be held to improve communication with clubs. Format and dates to be discussed and agreed at future board meeting. Further development of the website communication for Members, Board Directors and Performance Coaches.

ACTION - COO to investigate costs of IT provision for board members and performance coaches.

7 Discussion on structure of ABSL board of Directors and professional staff.

The recommended Board structure was proposed and accepted

ACTION - ABSL to advertise for directors to fill vacancies throughout 2010

The Professional staffing structure was also proposed and accepted.

ACTION - ABSL to discuss staffing structure with **sportscotland** to agree a structure that can be funded to deliver ABSL strategic and business plan.

It was noted that all of the above will be dependent and in line with available resource and funding

8 Workforce report.

NW presented workforce report, no actions arising.

9 Coach and Education report

WB presented report. Issues discussed around coaches delivery of performance plan, certification for coaches and move in the future to UKCC coaching framework. There is support from ABAE to support ABSL with coach education.

ACTION – AC to communicate with the Coaching Manager within **sportscotland** linked to boxing and provide details to WB Coaching Manager to make contact with ABSL.

10 Performance report.

Discussion around develop of strategic performance plan and the need to communicate better to coaches and boxers. FD presented draft criteria for selection of Boxers going on international duty. Discussion on the development of the criteria for selection to be developed to profile individual boxers assessment against the criteria. Selection procedures need to be robust and transparent and based on Commonwealth Games Selection Criteria that was agreed in the first quarter of 2009.

ACTION - FD to prepare a strategic performance plan for ABSL board identifying priority competitions that boxers should be entered for .

A Performance Plan is needed for better long term planning of competitions to ensure experience and appropriate pathways for boxers. Success noted in recent Czech international with 1 gold and 4 silver medals. Joe Ham had been boxer of the tournament in Finland and success for Calum Johnston.

It was agreed to attend performance matches in Finland (8-12 April 2010 and Canada in May 2010)

ACTION - FD to follow up.

Discussion around High Performance centre for ABSL. There is an identified need for a 2 ring high performance centre located towards the east of the country to compliment the facility

being developed for 2014 in Glasgow.

ACTION - RT/COO to develop a fully costed proposal to go into ABSL strategic plan and to report back to board on progress. **sportscotland** to consider the costed proposal at next internal ABSL meeting. AC to keep lines of communication open with the SIS.

Support services from Scottish Institute of Sport (SIS) discussed (Strength and Conditioning, Diet and Nutrition, Lifestyle, Physiotherapy)

ACTION - AC to keep lines of communication open with SIS.

Provision of boxers clothing and kit when representing Scotland on international duty.

ACTION - COO to follow up. This has been done.

11 Events and competitions

Report on events and competitions provided and read out. Resignation of Rab Young noted and accepted. Rab Young had made enquires about his honorarium. The Board agreed to pay this in good faith as no appraisal had been carried out.

ACTION - RT to honorarium payment for Rab Young.

12 Finance

Monthly balance sheets were provided by Moira Roy examined and approved by the board.

AOCB (tabled in advance)

The Novice Championships were discussed. Norman Watt will discuss updating the entry forms with admin staff with board agreeing to keep them the same as last year (Novice is 0-6 bouts).

ACTION - NW to follow up with admin.

13 Disclosure panel

Audrey Johnston is the collator responsible for child protection, Norman Watt is the director with responsibility for Child Protection. The disclosure panel required another person to meet with best practices. Children 1st to be contacted for advice on this matter.

ACTION - NW to send a copy of CP policy to **sportscotland**.

RT asked board to consider Martin Hendry coming to speak to board about ethics and Child protection and to review current procedures in these areas. This suggestion was approved by the board.

ACTION - NW to contact Children 1st for advice. RT to invite Martin Hendry to next ABSL board meeting.

14 R Bannan request to bring back Light middleweight

This request was not approved by the board. Noted and reply sent. RT instructed to inform R Bannan of its decision.

15 K Crighton complaint letter to sportscotland.

Noted.

16 AIBA. New management system and rules, new weights for men and women and grant application forms.

Noted.

17 R Rafferty letter

Issues of rotation of AGM around the districts. The board approved this as current practice. RT emailed R Rafferty on the AGM and his SALSC enquiry.

18 Valerie Hostingue –Team France match with ABSL .

Very positive feedback received in relation to this match.

19 Anti-doping

ABSL requires an anti-doping officer to be the point of contact to make arrangements for anti doping. It was agreed that Donald Campbell would be asked to perform this function for ABSL.

ACTION –COO and make arrangements for this appointment to be made.

20 Ergo Vest Quote

Adidas are the sanctioned supplier for vests .This will preclude use of any other vests.

AOCB (tabled at meeting)

21 6 month review of sportscotland investment.

sportscotland require ABSL to report on targets and outcomes and provide details of spend on financial investment against the ABSL strategic and business plan. A meeting will be scheduled before the end of November to undertake this task.

ACTION - AC to meet with COO and RT.

22 Fit for Purpose Audit.

There will be an AHL Independent Fit for Purpose follow up audit of ABSL on 10th November with a full AHL independent audit scheduled for 2010.

ACTION - AHL to audit and report on ABSL.

23 COO Base. Use of Incovo premises.

RT requested this be discussed. No charges have been made for the COO or ABSL to use RT's Business offices or for the last seven months for meetings etc. There have been costs incurred for phone use, paper, photocopying , and postage. Board members were asked to discuss appropriateness of the base and cost of this space. RT left the room for board members to discuss this issue in which there was a declared conflict of interest . It was agreed that at this time the office accommodation was appropriate at present with the COO requiring to be close to ABSL directors initially. There was discussion on moving the base either to the new High Performance centre when sanctioned or to be in Caledonia house to be close to other SGB staff. Typically office space costs around £15/square metre. It was agreed to reimburse Incovo for actual costs incurred by COO and to pay £14/square metre for rental of office accommodation. These charges to apply from 01.09.09 which was the date the COO commenced employment from the Incovo Offices.

ACTION – RT's Business to invoice ABSL for actual costs on a monthly basis and for this to be

monitored on an ongoing basis with a move to High performance centre in the future.

24 Bank mandate form

Signatories updated at the meeting to reflect change in Board of directors. Actioned.

25 Women's boxing training camp

6 women boxers attended a very successful camp. This is a growth area and one that could be developed.

Correspondence from Alan Dryburgh in relation to Western District Championships and possible clash with International match against England. This was noted.

Action – FD to add into the performance plan

The meeting closed at 3.35

Date of next meeting - TBC